

Photo Organization Categories

Main Heading	Sub-Heading
Us	Yourself, spouse, children, pets
Family/Friends	Immediate family, extended family, friends – Grandparents, parents, siblings, aunts, uncles, cousins, etc.
Places	Close to home, parks, vacation destinations, homes, work, etc.
Things	Events, seasons, holidays, birthdays, hobbies, etc.

I use Stacy Julian's Library of Memories categories for my pictures because it makes it easy for me to find a specific picture to print or scrapbook. Take some time to think about how you look for pictures - what events, people or moments come to mind. Then see if you can group some of them together into main & sub-headings. You can always add or merge categories as needed. Once your photos are organized it makes it so easy to find & share them!

These categories should work in any system you have that uses a file structure; however, I have my photos organized in a program called Forever Historian. This lets me group them in categories, rate them with 1 - 5 stars, write the details & story, plus it has facial recognition and tagging capabilities.

Please use the attached fillable PDF for your personalized list. You can type directly in the table & then print it out or, if you prefer, you can print it out and fill in by hand.

If you have any questions about my system or Forever Historian, please let me know at machelle@smalltownscrap.com. I hope you find this useful to start organizing your photos today!